

**EMERGENCY MANAGEMENT ASSOCIATION OF TEXAS**  
**BOARD OF DIRECTOR'S MEETING**  
**VIA CONFERENCE CALL**  
**SEPTEMBER 9, 2014**  
**MINUTES**

President Jeb Lacey, CEM, TEM called to order a meeting via conference call of the Board of Directors of the Emergency Management Association of Texas at 10:05 AM on Tuesday, September 9, 2014. Sheryl Anderson, EMAT office, conducted the roll call and Jeb Lacey, CEM, TEM announced there was a quorum. Board Members participating in all or a portion of the conference call were Jeb Lacey, CEM, TEM, Shelly Butts, Jamie Galloway, CEM, TEM, Patrick Repman, Dee Harrison, CEM, TEM, RJ Thomas, Karen Adkins, CEM, TEM, Patrice Reisen-Hicks, Jeff Suggs, Brenda Vermillion, CEM and Cindy Mohat, CEM, TEM, Kevin Starbuck, CEM, CPM, and Wendy Smith. Jim Coles, CAE, EMAT Executive Director and Sheryl Anderson, EMAT Executive Administrator were also on the conference call from the EMAT office.

**Approval of Minutes**

Jeb Lacey, CEM, TEM presented the minutes from the May 14, 2014 Board Meeting. The Minutes were approved as presented.

**TDEM Report**

No Report

**President's Report**

Jeb Lacey, CEM, TEM thanked everyone for attending via conference call. He stated that there would be a Board Meeting in December either via conference call or in Austin, however, if enough Board Members were attending the IAEMS Conference in November in San Antonio, then we would have a Board Meeting at that time as well.

Jeb Lacey, CEM, TEM reported that he had resigned his position as Emergency Manager for Victoria County. He also mentioned the recent survey that EMAT conducted on compensation and benefits for emergency managers in the State of Texas. EMAT received 105 responses to the survey. The majority of responses came from the public sector. After all the information is assimilated and the results are finalized, Jeb Lacey, CEM, TEM will provide a report to the Board Members with a link to the information for everyone's review.

Jeb Lacey, CEM, TEM reported that Carolyn Egan will become the new Awards Committee Chair. He also stated EMAT's gratitude to Jeff Braun for his previous work as Awards Committee Chair.

Jeb Lacey, CEM, TEM thanked Dee Harrison, CEM, TEM and Cindy Mohat CEM, TEM for their valuable work as Conference Committee Chairs in 2014, and he stated that he

will announce the new Conference Committee Chair for the 2015 Symposium within the next few weeks.

Jeb Lacey, CEM, TEM reported that Cindy Mohat, CEM, TEM is developing a higher education scholarship program to award scholarships to our symposium student attendees and future emergency management professionals.

Jeb Lacey, CEM, TEM reported that congratulations are in order for Jamie Galloway, CEM, TEM for being elected as IAEM's Region 6 President.

### **EMAT Executive Director's Report**

Jim Coles, CAE reported that the EMAT staff is getting exhibitors registered for the 2015 Symposium in March 2015 and that the goal is to secure two or more exhibitors per month in order to increase the number of sponsors from last year's symposium. Jim Coles, CAE stated that dues statements will be generated and mailed to members in October. He also reported that everything is in order for the upcoming Board elections.

Jeb Lacey, CEM, TEM asked that all Board Members and Committee Chairs send their contact information to the EMAT office so that the roster is current and updated.

### **Financial Report**

Shelly Butts presented the Financial Report, which consisted of the Balance Sheet as of July 31, 2014, the Profit and Loss Report for January – July 2014, and the Profit and Loss Report for July 2014. After a brief discussion, the financial reports were approved.

### **Committee Reports**

#### **Awards**

No Report

#### **Bylaws**

Jeb Lacey, CEM, TEM reported that there isn't any current bylaws activity, however, there may be proposals later this year for some potential changes.

### **Communications and Membership and Marketing**

Karen Adkins, CEM, TEM reported that the committee is still making changes to the EMAT website, they are developing a communication plan for items that need to be addressed before, during and after the EMAT symposium, and that the goal is to have continual messages uploaded to the website in real time during the symposium. Karen Adkins, CEM, TEM reported that visitors to EMAT's Facebook site is up 7% from last week. She asked all Board Members to write a positive message on the Facebook page. Karen Adkins, CEM, TEM stated that she will be hosting conference calls later in September to work on marketing for the symposium.

**Conference**

Jeb Lacey, CEM, TEM reiterated that a committee chair would be announced soon.

**Legislative**

Jeb Lacey, CEM, TEM reported for Wendy Smith and stated that EMAT members have expressed a desire for a monthly snapshot of what's going on in our state with emergency managers and emergency events. He asked that Board Members help assimilate this information and forward it to Wendy Smith for disbursement.

**Nominating**

Jamie Galloway, CEM, TEM reported that he had emailed the time line for the EMAT 2015 elections to all the Board Members and that an email would be sent soon to remind members to vote. He also reported that EMAT members are not allowed to self-nominate.

**Public-Private Partnership**

No Report

**Membership Report**

Shelly Butts presented the Membership Report with totals through September 8, 2014. After a brief discussion on the number and types of memberships, the report was approved. Jeb Lacey, CEM, TEM asked the EMAT office to provide a list of inactive/delinquent members to each Board Member for review for deletions due to retirement, job changes, etc.

**TEM**

No Report

**Business from Prior Meetings****Social Media**

No Report

**New Business****Update on IAEM Region 6 Activities**

After a brief discussion, a motion was passed for EMAT to donate a basket of items for the silent auction at the IAEM Conference in November in San Antonio. The amount for the items is not to exceed \$150 and one free EMAT membership will be included.

**Next EMAT Board Meeting**

If enough Board Members attend the IAEM's Conference in San Antonio in November, we will hold a Board Meeting during that time, however, if not, then there will be a Board Meeting in December either by conference call or in Austin.

With there being no further business, the meeting adjourned at 10:50 AM.

Respectfully submitted,

Jeb B. Lacey, CEM, TEM  
President

James E. Coles, CAE  
Executive Director

