

EMERGENCY MANAGEMENT ASSOCIATION OF TEXAS
EMAT
BOARD OF DIRECTOR'S CONFERENCE CALL MEETING
THURSDAY, DECEMBER 13, 2018
3:00 – 4:00 PM

MINUTES

Emergency Management Association of Texas President Kevin Starbuck called to order a conference call meeting of the Board of Directors at 2:00 pm on Thursday, December 13, 2018.

Jim Coles conducted a roll call of the Board of Directors and confirmed that the following Board Members were present via conference call – Niki Bender, Christopher Boyce, Maria Galvez, Dee Harrison, Patrice Reisen-Hicks, Cindy Mohat, Pat Repman, Steve Rosa, Francisco Sanchez, Billy Ted Smith, Brenda Vermillion and Gary Wolfe. He announced there was officially a quorum of the Board of Directors present. In addition, Jamie Galloway and Jim Coles, EMAT Office participated on the call.

Kevin Starbuck presented the minutes from the Wednesday, August 15, 2018 Board Meeting for approval by the Board. After a review, the minutes were approved as submitted.

President's Report

Kevin Starbuck reported that he had finalized the details with renewing the contract with Coles Management Services and addressing the three months unpaid stipends from June, July and August 2017. The contract has been renewed for 24 months and the unpaid stipend has been addressed by 1. paying an additional stipend in December and 2. increasing the monthly stipend amount by \$175. In addition, Jim Coles agreed to discount the unpaid balance by \$1100. He thanked Jim Coles for his loyalty to EMAT.

He thanked the Board for their support and the work being done by EMAT Committees. He thanked Jamie Galloway for his work with the 2019 Elections and the Election Process. He mentioned that the Board Elections details are almost complete and the Election of Board Officers at the Symposium needs to have the process defined. He also recognized the work of the Symposium Planning Committee and Patrice Reisen-Hicks and the TEM Commission and Cindy Mohat.

He mentioned that the Legislative Session would have numerous bills that would need to be tracked and analyzed by the Legislative Committee.

Executive Director's Report

Jim Coles thanked the Board for supporting his efforts with EMAT and for the renewal of his contract. He stated that he enjoys working with EMAT and its members.

Jim Coles mentioned that 2019 Membership dues campaign was performing well and is ahead of the 2018 Membership Dues Campaign. From the period of October 1, 2018 to December 9, 2018, there has been \$22,375 received in dues income compared to \$17,730 in 2018. He reported that for the same period, there was \$8,160 received from Symposium registration income compared to \$6,225 in 2018.

Jim Coles reported that the financial performance of EMAT has improved compared to last fiscal year. He attributed that the improvement to increased membership activity, symposium registrations and TEM renewals.

He announced that the website continues to perform well and reported that EMAT Membership Cards were available in every member's profile.

Jim Coles mentioned that he had a discussion with the Austin Community College (ACC) District Assistant Dean about possible ways that EMAT could assist in development of an Emergency Management degree program. ACC would like to have a representative from the EMAT Board serve on their Advisory Board and explore ways to collaborate in the future. Possible benefits would be to develop a pipeline of student members in EMAT, include ACC Representatives in the Annual Leadership Symposium and create a Mentor Program.

Treasurer's Report

Dee Harrison and Jim Coles presented the Treasurer's Report, which consisted of the Balance Sheet as of November 30, 2018 and the Year To Date Profit and Loss Report (January 1-November 30, 2018). He reported that as of November 30, 2018 there was \$16,558 in the Checking Account and the Year To Date Profit and Loss Report has a positive net income of \$3,357. The net income for the same period in 2017 was negative \$6,560. After a discussion, the Treasurer's Report was accepted.

Membership

Jim Coles updated the Board on Membership. He announced that the membership total as of December 9, 2018 was 462, with 397 delegate members, 12 Affiliate Members, 2 Associate Members, 6 Corporate Members and 40 Student Members. After a discussion, the Membership Report was accepted.

2019 Board of Director's Elections

Kevin Starbuck and Jamie Galloway, Chair of the Nominating Committee presented information on the 2019 Board Member Elections. There was a discussion regarding member election of Officers at the General Membership Meeting at the Symposium. Jamie Galloway announced that Call for Nominations were sent to the membership on October 15, 2018 and November 14, 2018. The list of nominations were sent to the Board on November 21, 2018. The list of candidates for contested races should be sent on December 21, 2018. The email with link to the ballot for Board Member Elections will

be sent to the membership on January 7, 2019. Every Delegate member will be allowed to vote for each contested race.

Kevin Starbuck and Jamie Galloway presented an overview of the different regions and candidates. (Attachment A enclosed). This attachment outlined each of the Regions with new Board Nominations – they included Region 1 - Maribel Martinez, Region 2 – Francisco Sanchez (Incumbent), Region 3 – James Cardoza, Region 4 – James Bunch, Region 5 – Chip Orton. After a discussion, these candidates were approved for election to the Board because they were uncontested.

He presented several items for discussion and action by the Board. First, he recommended that George Garrett be appointed in Region 3 to serve to 2021. This would address the vacancy from Christopher Boyce relocating to Galveston County from Corpus Christi. After a brief discussion, the motion passed. Second, it was recommended that Christopher Boyce be appointed to serve as the At Large Board Member from Region 2. The motion passed. Finally, it was recommended that Pat Repman be appointed to serve as the Corporate Member on the Board. His term in Region 5 will expire in 2019. A motion passed to accept this change.

The contested elections will be for Region 6 are: Rachel Ingle and Laura Gehrig and the At Large position: Brad Britten and Daniel Alvarado.

Jamie Galloway will work towards developing the list of Board Members who are eligible for election as an Officer. He will work with Patrice Resien-Hicks on the scheduling of the Officer Elections.

Committee Reports

Membership and Marketing Committee

Christopher Boyce updated the Board on the Membership and Marketing Committee and announced he would have an update after the next Committee Conference Call.

TEM Commission

Cindy Mohat reported that the TEM and TEM Basic certificates have been revised with the size reduced to 8.5" x 11". She announced that the TEM Commission now has 21-22 volunteers to assist in reviewing applications. Her next project is to develop a database of TEM certifications.

Cindy Mohat suggested that a Chair of the TEM Commission be appointed.

Symposium Planning Committee

Patrice Reisen-Hicks announced that the Planning Committee had collected speaker presentations for the EM Track, four for the School Track and several for the Leadership Track. The plans are to have three tracks with 10 presentations in each track. She reported that no presentations were received dealing with Hurricane Harvey. It was suggested to have a General Session Speaker on the latest State Report on Hurricane Harvey. Nim Kidd and John Sharp were both mentioned as possible speakers.

Patrice Reisen-Hicks reported that TDEM would have training courses on Sunday, February 17, 2019. She proposed having the new Board Members recognized and sworn in at the Monday, February 17,

2019 luncheon and accept nominations for the Officer positions. The Officer elections will be held during the Tuesday, February 19, 2019 luncheon.

The symposium agenda will be finalized by the last week in December and email marketing will be done weekly for registration in January and February.

Committee Reports

TEM

Cindy Mohat presented a brief report on the TEM Commission. She stated that there had not been much activity with TEM applications, but expects an increase in activity in January. She announced her retirement and announced she would be leaving her Board position.

There was a discussion regarding comments from TDEM Staff that opposed the requirement to have EMAT membership in order to maintain the TEM Certification. The Board agreed that it was paramount to require membership in EMAT for maintaining the TEM Certification, especially since TDEM pays for the membership.

Next EMAT Board of Director's Meeting

Kevin Starbuck stated that the next Board Meeting would be held at the February Symposium on Wednesday, February 20, 2019.

With there being no additional business, the meeting adjourned at 3:58 pm.

Respectfully submitted,

Kevin Starbuck
President

Cindy Mohat
Secretary

Jim Coles
Executive Director