

**EMERGENCY MANAGEMENT ASSOCIATION OF TEXAS
(EMAT)
BOARD OF DIRECTOR'S MEETING
CONFERENCE CALL
THURSDAY, AUGUST 8, 2019
3:00 PM – 4:00 PM**

MINUTES

Emergency Management Association of Texas President Francisco Sanchez called to order a conference call meeting of the Board of Directors at 3:00 pm on Thursday, August 8, 2019.

Jim Coles conducted a roll call of the Board of Directors and confirmed that the following Board Members were present. They were Christopher Boyce, Brad Britten, Justin Bunch, James Cardoza, Mistie Gardner, Dee Harrison, Patrice Reisen-Hicks, Mistie Gardner, Rachel Ingle, Maribel Martinez Mejia, Chip Orton, Steve Rosa, Francisco Sanchez and Billy Ted Smith. He announced there was officially a quorum of the Board of Directors present. In addition, Jim Coles, EMAT Staff was present.

Francisco Sanchez presented the minutes from the Wednesday, April 16, 2019 Board Meeting. After a review, the minutes were approved as submitted.

President's Report

Francisco Sanchez welcomed and thanked the Board for their support and the outstanding work being done by EMAT Committees. He noted that he wants to continue to improve communications with the Board by implementing Outlook. He noted that he would reach out to the Board again to determine their choice of an EMAT Committee. He discussed the vacancy on the Board left by Brenda Vermillion's retirement in Region 5. He requested nominations from the Board and membership for a possible replacement. Chip Orton volunteered to include an article in the next newsletter. He also requested a list of members from Region 5 to review for possible suggestions. It was noted that there is not a complete list of members by region because the website did not require that information when the new website was implemented.

Francisco Sanchez reported on the TDEM Working Group and noted that all were important to be involved in, especially the Credentialling and Training Group. There was a discussion regarding all of the Working Groups and Francisco Sanchez reviewed a document of who had signed up from the Board.

Francisco Sanchez presented a draft document of every EMAT Committee Roster and will share them with each Committee Chair. He will organize a Committee Chair Call within the next three weeks and request the Committee priorities.

Francisco Sanchez announced the following Committees with Chairs –

Communications – Chip Orton; Symposium – Patrice Reisen-Hicks; Awards – Caroline Egan; Legislative – Jeb Lacy; PPP – Vacant, but will contact Pat Repman; Membership and Marketing – Christopher Boyce; Nomination – Jamie Galloway; Bylaws – Patrice Reisen-Hicks; TEM Commission – Patrice Reisen-Hicks; Training – Laura Gehrig will be contacted.

Executive Director's Report

Jim Coles reported that he would be building the 2020 Dues Platform for rollout on October 1, 2019. He discussed the dues amounts for the 2020 membership campaign and asked the Board to review the dues discount for those agencies with three or more members. The decision needs to be made by September 2019 in order to incorporate any changes in the 2020 Dues Billing Campaign.

Dee Harrison reported that after preliminary research, she found that 52% of the membership was eligible for a dues discount since they were involved in an agency with three or more members. This percentage equates to a 26% lower amount in dues than without the discount. There was a suggestion to remove the discount and make the membership rate for delegate members \$150 each. Francisco Sanchez reported that he would appoint a small group to review the dues and report back by September 15.

He announced that the website continues to perform well and reported that EMAT Membership Cards were available in every member's profile. The sponsorship and exhibit fundraising effort for the February 23-26, 2020 Annual Leadership Symposium is underway.

Treasurer's Report

Dee Harrison presented the Treasurer's Report, which consisted of the Balance Sheet as of May 31, 2019 and the Year To Date Profit and Loss Report (January 1-May 31, 2019). She reported that as of May 31, 2019, there was \$8,213 in the Wells Fargo checking account and the net income for the year was negative \$15,064. She mentioned that the income after the Symposium was limited and she would continue to monitor income and expenses on a monthly basis. She reported that a negative net income was normal for the summer part of the fiscal year.

After a discussion, the Treasurer's Report was accepted.

Membership

Jim Coles announced that the membership total as of February 28, 2019 was 468, with 397 delegate members, 12 Affiliate Members, 2 Associate Members, 6 Corporate Members and 40 Student Members. After a discussion, the Membership Report was accepted.

Committee Reports

TEM Commission

Patrice Reisen-Hicks reported that the TEM Commission was caught up with all TEM Applications and issues. The Commission Members have worked well in reviewing each TEM Application. She reported that there had been 25 TEM Applications reviewed.

Communications Committee

Chip Orton reported that he would be working with Francisco Sanchez on the next President's Message and newsletter. He will announce the retirement of Brenda Vermillion – Region 5 to the membership. He will also include a Legislative Recap and a welcome for new Board Member Mistie Gardner. Brad Britten offered assistance in recommending a new Board Member for Brenda Vermillion.

Awards

Jim Coles reported that Caroline Egan had stated she was planning on beginning the Award Nomination process earlier than normal and would convene the committee in September 2019.

Bylaws

Patrice Reisen-Hicks reported that the committee needs to review the nomination process with the assistance of Jamie Galloway, Nominations Chair. The goal is to solidify the nomination process moving forward. Rachel Ingel offered to assist in these efforts.

Legislative Committee

Francisco Sanchez reported that George Garrett is serving as an advisor to the Legislative Committee and Jeb Lacey stepped in during the last Legislative Session to monitor the list of bills of importance to emergency management. Francisco Sanchez noted that there needs to be a new Legislative Committee Chair.

Membership and Marketing Committee

Christopher Boyce announced he would have an update after the next Committee Conference Call.

There was a discussion regarding increasing membership growth in rural areas of the state. The Membership and Marketing Committee will explore ways to reach out to emergency managers in rural areas.

Public Private Partnership Committee

Francisco Sanchez will contact Pat Repman about the goals and objectives for the Public Private partnership Committee.

Training Committee

Francisco Sanchez reported he would contact Laura Gehrig about

Symposium Planning Committee

Patrice Reisen-Hicks announced that the School Track and the Leadership Track were well received at the last Symposium. The plans are to continue these two tracks and return next year to the Embassy Suites in San Marcos on February 23-26, 2020.

She reported the symposium agenda would be finalized by early December 2019 or sooner and email marketing would begin in mid-summer for sponsorships and exhibits and the Call for Presentations in late August. She mentioned that the Exhibitor Prospectus was updated for 2020 and distributed at the TEMC Conference in San Antonio.

Next EMAT Board of Director's Meeting

Francisco Sanchez reported that the next Board Meeting would be by Conference Call in late October or early November. He will notify the Board by Doodle to determine the best date for the conference call.

With there being no additional business, the meeting adjourned at 3:55 pm.

Respectfully submitted,

Francisco Sanchez
President

Christopher Boyce
Secretary

Jim Coles
Executive Director