

**EMERGENCY MANAGEMENT ASSOCIATION OF TEXAS
(EMAT)
BOARD OF DIRECTOR'S MEETING
HENRY B. GONZALEZ CONVENTION CENTER
SAN ANTONIO, TEXAS
TUESDAY, APRIL 16, 2019
11:00 AM – 12:00 PM**

MINUTES

Emergency Management Association of Texas President Francisco Sanchez called to order a regular meeting of the Board of Directors at 11:00 am on Tuesday, April 16, 2019 at the Henry B. Gonzalez Convention Center in San Antonio, Texas.

Jim Coles conducted a roll call of the Board of Directors and confirmed that the following Board Members were present (or participating by conference call). They were Christopher Boyce, Brad Britten, Justin Bunch, James Cardoza, Mistie Gardner, Dee Harrison, Patrice Reisen-Hicks, Rachel Ingle, Maribel Mejia Martinez, Chip Orton, Pat Repman, Steve Rosa, Francisco Sanchez, Billy Ted Smith and Brenda Vermillion. He announced there was officially a quorum of the Board of Directors present. In addition, EMAT Member Jeb Lacey, Wendy Smith and Jim Coles, EMAT Staff were present.

Francisco Sanchez presented the minutes from the Wednesday, February 20, 2019 Board Meeting. After a review, the minutes were approved as submitted.

President's Report

Francisco Sanchez welcomed Mistie Gardner to the Board after her election in Region 1. He thanked the Board for their support and the outstanding work being done by EMAT Committees. He announced he would send a survey to the Board for their choice on serving on a committee.

He mentioned that the Legislative Session would have numerous bills that would need to be tracked and analyzed by the Legislative Committee.

Francisco Sanchez commented that he wants to form a new Training Committee for educational purposes for those emergency management professionals who are new in the field and for those with different levels of experience.

Francisco Sanchez announced he would be working with the Board on several new projects including the Annual Leadership Symposium at the Embassy Suites in San Marcos and organizing an Emergency

Management Day at the Capitol in 2021 to grow a legislative presence. He commented he would like to see planning content for the Annual Leadership Symposium submitted from all committees.

Executive Director's Report

Jim Coles reported that 2019 Membership dues campaign had performed well. He reported that the financial performance of EMAT has improved compared to last fiscal year due to the improvement of increased membership activity, symposium registrations and TEM renewals.

Jim Coles mentioned the dues amounts for the 2020 membership campaign and asked the Board to review the dues discount for those agencies with three or more members. The decision needs to be made by September 2019 in order to make any changes for the October 2020 dues billing.

He announced that the website continues to perform well and reported that EMAT Membership Cards were available in every member's profile.

The sponsorship and exhibit fundraising for the February 23-26, 2020 Annual Leadership Symposium would begin in July.

Treasurer's Report

Dee Harrison presented the Treasurer's Report, which consisted of the Balance Sheet as of February 28, 2019 and the Year To Date Profit and Loss Report (January 1-February 28, 2019). She reported that as of February 28, 2019, there was \$36,676 in the Wells Fargo checking account and the net income for the year was \$13,398. She mentioned that the income after the Symposium would be limited and she would monitor income and expenses on a monthly basis.

There was a discussion of contacting Lone Star Recovery to digitize old files, especially the TGCEMA files. Jim Coles will contact Lone Star to receive an estimate for converting the files to an electronic format.

After a discussion, the Treasurer's Report was accepted.

Membership

Jim Coles announced that the membership total as of February 28, 2019 was 462, with 397 delegate members, 12 Affiliate Members, 2 Associate Members, 6 Corporate Members and 40 Student Members. After a discussion, the Membership Report was accepted.

Committee Reports

Communications Committee

Chip Orton reported that he would be working with Francisco Sanchez and the EMAT office to develop a newsletter to communicate to the membership on a quarterly basis.

Legislative Committee

Francisco Sanchez and Jeb Lacey updated the Board on the list of bills of importance to emergency management. He requested that the Board be ready to respond on different proposed legislation where EMAT would need to take a position. He mentioned that he would use surveys as needed for Board input.

Membership and Marketing Committee

Christopher Boyce updated the Board on the Membership and Marketing Committee and announced he would have an update after the next Committee Conference Call.

There was a discussion regarding increasing membership growth in rural areas of the state. The Membership and Marketing Committee will explore ways to reach out to emergency managers in rural areas.

TEM Commission

Patrice Reisen-Hicks announced that the TEM Commission had scheduled a conference call to review the TEM Applications and assign review duties to members of the Commission. She reported that numerous commission members had volunteered to assist in reviewing TEM applications.

Symposium Planning Committee

Patrice Reisen-Hicks announced that the School Track and the Leadership Track were well received at the last Symposium. The plans are to continue these two tracks and return next year to the Embassy Suites in San Marcos on February 23-26, 2020.

She reported the symposium agenda would be finalized by early December 2019 or sooner and email marketing would begin in mid-summer for sponsorships and exhibits and the Call for Presentations in late August. She mentioned that the Exhibitor Prospectus was updated for 2020 and distributed at the TEMC Conference in San Antonio.

Next EMAT Board of Director's Meeting

Francisco Sanchez reported that the next Board Meeting would be by Conference Call in August. He will notify the Board with the details of the conference call..

With there being no additional business, the meeting adjourned at 12:08 pm.

Respectfully submitted,

Francisco Sanchez
President

Christopher Boyce
Secretary

Jim Coles
Executive Director